

Skills Needed

- ◆ Competency in one of the following: Finance/Fundraising, Governance/Legal, Strategic Planning/Marketing – beneficial but not required.
- ◆ Leadership and working well on committees.
- ◆ Excellent communication skills including prompt attention to emails.
- ◆ Good organizational techniques.
- ◆ Basic understanding of technology, social media, and a willingness to learn as technology develops.
- ◆ Build relationships with others at all levels of the organization.

Resources Available

- ◆ Knowledge of the United Women in Faith resources, understand how to access them, and be familiar with them. Regularly read response magazine, utilize the Daily Prayer Guide and Program Resource. Participate in the United Women in Faith Digital community.
- ◆ Resources include:
 - ◇ response magazine
 - ◇ United Women in Faith website
 - ◇ Mission u materials
 - ◇ United Women in Faith Digital
 - ◇ National office staff



United Women in Faith Digital

Member resources for local programming and transformative education.

Responsibilities *(Continued from inside)*

Other responsibilities include, but are not limited to:

- ◆ Elect officers of the corporation
- ◆ Establish understanding of the organization's bylaws, constitution, and basic legal requirements to ensure compliance.
- ◆ Set policies and monitor implementation
- ◆ Approve the total budgets for the organization
- ◆ Maintain confidentiality
- ◆ Hire, supervise and support the General Secretary/CEO
- ◆ Establish and review strategic plan and goals



United
Women
in Faith

United Women in Faith

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United Women in Faith

Faith, hope and love in action

Serving the National Organization: The Board of Directors



Term of Service: 2024–2028

Role & Responsibilities

The Election Process

- ◆ Conferences elect 2 nominees and an alternate at their Annual Meeting in 2023.
- ◆ Each jurisdiction elects the designated number of national directors at their 2024 Jurisdiction Meeting.
- ◆ June 23, 2024: Extended Governance Committee selects 1 director per jurisdiction to serve on the national Committee on Nominations.
- ◆ All nominees not elected at jurisdiction meetings will be considered by the national Committee on Nominations for service as an additional member of the board or as a member of the Program Advisory Group.
- ◆ A national director is also a member of the Program Advisory Group.

Time Expectations

- ◆ June 26-30, 2024: National Committee on Nominations meeting. Nominate additional five board members, nominate national officers, nominate Program Advisory Group members, and additional nominations.
- ◆ July 19, 2024: Organizational Meeting, virtual.
- ◆ August 22-25, 2024: Orientation Meeting, virtual.
- ◆ Board Meetings:
 - ◇ October 4-5, 2024

- ◇ April 11-12; October 3-4, 2025
- ◇ April 10-12; October 2-3, 2026
- ◇ April 9-10; October 8-9, 2027
- ◇ March 31-April 1, 2028

- ◆ Committee Meetings: schedule TBD.
- ◆ Other meetings as needed. Some directors will be elected to represent United Women in Faith on boards of related institutions and organizations.
- ◆ Annual PAG Meetings:
 - ◇ March 6-9, 2025
 - ◇ March 6-7, 2026
 - ◇ March 5-6, 2027
 - ◇ March 4-5, 2028
- ◆ Jurisdiction Cohort Meetings: every other odd month, with Annual PAG Meeting being the March monthly meeting.
- ◆ Teams & Committees as needed.
- ◆ Special events as needed.

Commitments

Members of the Board of Directors are fiduciaries with a duty to preserve good faith and trust, acting in the best interest of United Women in Faith. Directors commit to staying informed about organizational developments through their context and by reading and reviewing meeting materials. Directors are expected to be prepared for discussions and to make thoughtful informed decisions. Meeting attendance is required.

The directors are members of the Program Advisory Group.

Directors participate in the work of the organization through virtual meetings, conference calls, webinars and in-person meetings at the local, district, conference, and national level.



Responsibilities

The board of directors oversee, lead, and care for the organization. It is the responsibility of the board of directors to protect the assets and monitor the finances and financial structure of the corporation. The board sets policies and strategies and monitors implementation.

(Continued on back panel)

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